

Alaska Court System

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Form News August 2015

A. CATALOGS

The [statewide](#) and [local](#) form catalogs are updated monthly and posted on the court's INTERnet and INTRANet. The catalogs include legends showing every form location.

B. STATEWIDE FORMS created or revised in August include:

Administrative Forms

1. [ADM-223](#), *Magistrate Judge Fiscal, Records, Procurement Duties (8/15)*.
Available from the HR director.
2. [ADM-226](#), *Magistrate Judge Questionnaire - End of Probation (8/15)*.
Available on the forms INTRANet and the HR page.
3. [ADM-400](#), *Magistrate Judge Appointment Order (4/13)*.
Updated with the name of the new Chief Justice. Available on the INTRANet.
4. [ADM-405](#), *Standing Master Appointment Order (4/13)*.
Updated with the name of the new Chief Justice. Available on the INTRANet.

Civil Forms

Three civil forms were updated as a result of [SCO 1867](#), which amended [SCO 1861](#) to make writ fees recoverable costs:

5. [CIV-501](#), *Information for Issuance of Writ of Execution (8/15)*.
Available on the INTERnet.
6. [CIV-503](#), *Executing on the PFD (8/15)*.
Available on the INTRANet and INTERnet.
7. [CIV-550](#), *Judgment Creditor Booklet (8/15)*.
Available on the INTRANet and INTERnet.

Domestic Relations Forms

The DR-100 and DR-105 dissolution petitions are now written using gender-neutral language. They also now include more information about retirement benefits; jointly-titled real estate; bankruptcy cases; and deadlines for transferring payments, documents, and any stored property. The DR-105 was also revised to include an accurate list of allowable Civil Rule 90.3(c) variations. The forms are available on the INTERnet. Please use any existing supply.

8. [DR-100](#), *Petition for Dissolution of Marriage (no children) (8/15)*.
9. [DR-105](#), *Petition for Dissolution of Marriage (with children) (8/15)*.

Probate Forms

New probate forms were developed for informal and formal probate with self-represented parties in mind. Forms issued this month are intended for the formal probate process, and are available online as noted below and through the [Self-Help Service's probate portal](#). (Informal probate forms were previously released.) [Three new flow diagrams](#) were also posted this month to assist visual learners.

10. [P-320](#), *Request to Start Formal Probate and Appoint a Personal Representative When There is a Will (8/15)*. Available on the INTRANet and INTERNet.
11. [P-321](#), *Order Starting Formal Probate and Appointing PR When There is a Will (8/15)*. Available on the INTRANet.
12. [P-330](#), *Request to Start Formal Probate and Appoint a Personal Representative When There is No Will (8/15)*. Available on the INTRANet and INTERNet.
13. [P-331](#), *Order Starting Formal Probate and Appoint PR When There is No Will (8/15)*. Available on the INTRANet.
14. [P-335](#), *Acceptance of Duties and Letters Testamentary (8/15)*.
Along with the P-336, this form was updated to include a case caption on both pages. Available on the INTRANet and INTERNet.
15. [P-336](#), *Acceptance of Duties and Letters of Administration (8/15)*.
Along with the P-335, this form was updated to include a case caption on both pages. Available on the INTRANet and INTERNet.
16. [P-360](#), *Request to Close Formal Estate and Approve Distribution (8/15)*. Available on the INTRANet and INTERNet.

Trial Court Forms

17. [TF-920](#), *Request for Exemption from Payment of Fees (8/15)*.
The TF-920 includes a new checkbox to indicate that the person making the request was exempted from paying filing fees within the past year and that their financial circumstances are unchanged. Available on the INTERNet. Please use any existing supply.

C. LOCAL FORMS

1. CIV-600 PA, *Civil Deficiency Memo (8/15)*.
2. [CR-220 ANCH](#), *Order and Conditions of Release (8/15)*.
3. [CR-221 ANCH](#), *Order & Conditions of Release (8/15)*.
4. [CR-221 KN](#), *Order Conditions of Release (8/15)*.
5. [CR-221 PA](#), *Order & Conditions of Release (8/15)*.
6. [CR-236 KN](#), *Additional Probation Condition - Alcohol or Drug Monitoring (8-15)*.
7. [CR-460 ANCH](#), *Judgment (8/15)*.
8. [CR-461 ANCH](#), *Judgment (Motor Vehicle) (8/15)*.
9. [CR-461 PA](#), *District Court Judgment - DUI or Refusal (8/15)*.
10. [CR-765 ANCH](#), *Release (Jail Form) (4/96)*.
11. [CR-764 ANCH](#), *Order of Release Pursuant to Bail Schedule (7/12)*.
12. [DR-600 PA](#), *Domestic Relations Pretrial Order and Assignment of Judge (8/15)*.

D. PUBLICATIONS

1. [PUB-22](#), *How to Represent Yourself in Alaska's Domestic Violence Protective Order Process (8/15)*.
2. [PUB-22s](#), *How to Represent Yourself in Alaska's Domestic Violence Protective Order Process (8/15) (Spanish translation)*.
3. [PUB-116](#), *Fairbanks Wellness Court (8/15)*.

E. FLOW DIAGRAMS AND OTHER TOOLS

Available on the INTERNet and INTRAnet under probate forms:

1. [Probate Flowchart A, Getting Started](#)
(from finding the death certificate to starting a probate case)
2. [Probate Flowchart B, After the Case is Started](#)
(from appointment of personal representative to creditor claims)
3. [Probate Flowchart C, Closing the Case](#)
4. [Example of How Creditor Payments are Calculated](#)
(when the total amount of all other claims is greater than the amount remaining after priority claims are paid)

**We strive for continuous improvement in everything we do.
If one of our forms or other tools can be improved, please let us know.**