

PACKET NO. 2

DISSOLUTION OF MARRIAGE FORMS FOR MARRIED PERSONS FILING TOGETHER (NO MINOR CHILDREN)

(If there are children born or adopted during this marriage who are now under age 19, or if one of the parties is pregnant, use Packet No. 1 instead.)

<i>Form Number</i>	<i>Form Name</i>
WHERE CAN I FIND INSTRUCTIONS?	
<u>DR-15</u>	Instructions are available online at: www.courtrecords.alaska.gov/webdocs/forms/dr-15.pdf Printed copies are available for customers with limited or no internet access.
WHAT IS INCLUDED IN THIS PACKET?	
<u>DR-100</u>	Petition for Dissolution of Marriage (no children)
<u>DR-110</u>	Appearance and Waiver of Notice of Hearing
<u>DR-314</u>	Information Sheet
<u>PUB-15</u>	Mediation Information available online at: www.courtrecords.alaska.gov/webdocs/forms/pub-15.pdf Printed copies are available for customers with limited or no internet access.
VS-401	Certificate of Divorce, Dissolution or Annulment

September 2015
Alaska Court System

The statutes, court rules and most of the forms referenced in this packet are available on the court's website: www.courts.alaska.gov. The website also has information about the court system's Family Law Self-Help Center. The Center may be able to help you with questions about dissolution procedure.

C. Party B

- 1. Length of residence in Alaska: _____
- 2. Residence address: _____
(street address) (city) (state) (zip)
- 3. Home phone: _____ Cell phone: _____
- 4. Mailing address: _____
(box or street number) (city) (state) (zip)
- 5. Occupation: _____ Work phone: _____
- 6. Most recent employer: _____

D. Date and Place of Marriage. Date of marriage: _____ / _____ / 20
(month) (day)
 Place of marriage: _____
(city) (state)

E. Health Care and Health Insurance

Does either spouse need medical care or treatment? Yes No
 If yes, state which spouse and describe the care or treatment needed:

Is either spouse covered by health insurance (through an employer or otherwise)?
 Yes No
 If yes, state which spouse and the amount paid for the insurance by the spouse or spouses:

F. Domestic Violence

Has either spouse been involved in any of the following during the marriage:
 1. a criminal charge of a crime involving domestic violence,
 2. a domestic violence protective order under AS 18.66.100 - 18.66.180,
 3. injunctive relief against domestic violence under former AS 25.35.010 or 25.35.020, or
 4. a domestic violence protective order issued in another jurisdiction and filed with the court in this state under AS 18.66.140?
 Yes No If yes, describe below:

Has there been any domestic violence during the marriage (whether or not the police were involved or anything was filed in court)? Yes No

G. Has either spouse received advice from an attorney about divorce or dissolution?

Yes No If yes, state which spouse(s): _____
 Is either spouse represented by an attorney? Yes No
 If yes, state which spouse(s): _____

II. FINANCIAL INFORMATION

Each party must attach a copy of his or her most recent federal tax return, W2, and at least two of his or her most recent paystubs to verify income and deductions. If work is seasonal, show yearly income. If income or deductions will change after the dissolution, file documents showing expected income and deductions. The following income and deductions are monthly yearly.

A. Gross Income (Do not list ATAP or SSI.)	<u>Party A</u>	<u>Party B</u>
Gross wages	\$ _____	\$ _____
Value of employer-provided housing/food/BAH/BAS/COLA/etc.	\$ _____	\$ _____
Unemployment compensation	\$ _____	\$ _____
Permanent Fund Dividend	\$ _____	\$ _____
Other: _____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
TOTAL INCOME	\$ _____	\$ _____

B. Deductions		
Federal, state, and local income tax	\$ _____	\$ _____
Social security (FICA) or self-employ. tax	\$ _____	\$ _____
Medicare tax	\$ _____	\$ _____
Employment security tax (SUI)	\$ _____	\$ _____
Mandatory retirement deductions	\$ _____	\$ _____
Mandatory union dues	\$ _____	\$ _____
Voluntary retirement contributions if plan earnings are tax-free or deferred, up to 7.5% of gross wages & self-employ. income when combined with mandatory contrib.	\$ _____	\$ _____
Other mandatory deductions (specify): _____	\$ _____	\$ _____
_____	\$ _____	\$ _____
Spousal support (alimony) ordered in other cases and currently paid	\$ _____	\$ _____
Child support ordered for prior children of a different relationship and currently paid ¹	\$ _____	\$ _____
In-kind support for prior children of a different relationship calculated under 90.3(a)(1)(D) ²	\$ _____	\$ _____
Work-related child care for children in this case	\$ _____	\$ _____
TOTAL DEDUCTIONS	\$ _____	\$ _____

C. Net Income		
TOTAL INCOME from section A	\$ _____	\$ _____
TOTAL DEDUCTIONS from section B	\$ _____	\$ _____
Subtract deductions from income to get		
NET INCOME	\$ _____	\$ _____

Signature of Party A

Signature of Party B

¹ Not to exceed support amount calculated under 90.3(a)(2). "Prior children" includes children from a different relationship who were born or adopted before the children in this case.

² For more information, see [Prior Child Deduction Chart](#) and Civil Rule 90.3.

D. Monthly Expenses

	<u>Party A</u>	<u>Party B</u>
Housing and utilities	\$ _____	\$ _____
Food	\$ _____	\$ _____
Transportation	\$ _____	\$ _____
Medical	\$ _____	\$ _____
Other _____	\$ _____	\$ _____
_____	\$ _____	\$ _____
TOTAL EXPENSES	\$ _____	\$ _____

E. BANKRUPTCY. Party A Party B filed for bankruptcy and that case is pending.

III. PROPERTY AND DEBT INFORMATION, AND AGREEMENT OF PETITIONERS

Below is a list of our assets and debts, and our agreement about dividing our assets and debts. **We believe the division below is fair and just.**

A. Assets

[Describe all your property and its value. Then check the boxes showing whether it was acquired during the marriage, who possesses it now, and to whom you want it awarded.]

1. Do you have a written community property agreement or a community property trust under Alaska law (AS 34.77)? Yes No Include this property in the lists below.

2. Real Property (land and buildings) provide street address or legal description	Value	Acquired During Marriage		Currently Possessed By			To Be Awarded To		
		yes	no	A	B	JT	A	B	JT*
_____ \$ _____									
_____ \$ _____									
_____ \$ _____									
_____ \$ _____									

[Note: An award of real property to the parties jointly does not convey a right of survivorship. Consult an attorney with concerns about your right of survivorship. AS 13.12.804(a)(2).]

*For jointly awarded real property at address _____:

- a. We will sell the property and split any profit with _____ % to Party A and _____ % to Party B. Until the property is sold, Party A Party B will make all payments and decisions about the property, and will be will not be reimbursed from sale proceeds before any profit is paid.
- b. One of us will buy the other out. Party A Party B will buy the other party's interest in the property in an amount equal to _____ % of the fair market value. We also agree that the amount of this payment will be \$ _____ or we will have a licensed appraiser or real estate broker determine the property's fair market value. We will select the appraiser or broker together.
- c. Other: _____

Use separate sheets for other real property to be awarded jointly.

Signature of Party A

Signature of Party B

5. Retirement Benefits. We understand that this agreement is only between us and that pension plan provider(s) may require other documents to accept our agreement. We also understand that the court will not draft a waiver document or an order including a qualified domestic relations order (QDRO) that divides the retirement asset(s).

Neither of us earned retirement or military pension benefits during the marriage.

One or both of us earned retirement or pension benefits during the marriage:

Party A earned retirement or military pension benefits during the marriage:

Last 3 numbers of account	Value of account	Being paid now? (Y/N)

Party B earned retirement or military pension benefits during the marriage:

Last 3 numbers of account	Value of account	Being paid now? (Y/N)

We agree that we will each keep our own retirement and pension benefits.

This is fair and equitable because:

Our agreement about the distribution of retirement or military pension benefits is attached. If the agreement is not accepted by the retirement plan administrator as a qualified domestic relations order (QDRO), we agree that the court, upon motion by a party, may make any necessary changes. If changes are necessary, we agree that the effective date of the order will remain the date of our original dissolution decree. A copy of the present value statement from the plan administrator for each retirement account is attached. [Note: **This is required.** An account statement is not the same as a present value statement. You should consult an attorney if you have concerns about the valuation of pension benefits.]

6. Transfer Deadline.

All payments from one party to the other party will be done by _____.

All documents necessary to carry out this agreement (including but not limited to signing quit claim deeds, refinancing, transferring title) will be done by _____.

Any property stored by one party for the other will be transferred by _____.

B. Debts

[List every debt owed whether or not it is a joint debt. List to whom each debt is owed and the amount that is owed. Then check the boxes showing whether the debt was incurred during the marriage, who now owes the debt, and who you agree will be responsible for paying it. Include ALL debts that are currently owed (mortgages, car loans, credit cards, etc.) For credit card, bank card, or debit card accounts, you may list the last 4 digits of the account number and the name of the issuing institution. Note: Even though you agree which spouse is responsible to pay a debt that is in both of your names, the bank or other creditor may still hold the other spouse responsible for the debt if payments are not made.]

Signature of Party A

Signature of Party B

IN THE SUPERIOR COURT FOR THE STATE OF ALASKA
AT _____

In the Matter of the Dissolution)
of the Marriage of)
)
_____ and)
)
_____)
Party A and Party B.)
_____)

CASE NO. _____

**WAIVER OF APPEARANCE
AT HEARING**

I, _____, say on oath or affirm under penalty of perjury that:

1. I have read the petition in this case and agree to all its terms relating to custody of the children, child support, visitation, spousal maintenance and tax consequences, division of property (including retirement benefits) and allocation of debts.
2. I believe the property and spousal maintenance agreements are fair and just, and take into consideration the factors listed in AS 25.24.160(a)(2) and (4) so that the economic effect of the dissolution is fairly allocated.
3. I agree that the petition constitutes the entire agreement between the parties.
4. I agree that an incompatibility of temperament has caused the irremediable breakdown of the marriage.
5. I understand fully the nature and consequences of this Petition for Dissolution of Marriage.
6. I understand that I have a right to be present at the dissolution hearing. I agree, however, that the court may proceed without me.
7. I am not under duress or coercion to sign this Waiver of Appearance at Hearing.
8. It would be a significant hardship for me to attend the hearing because:

I agree to be available by telephone to answer questions during the hearing. I understand that several hearings may be scheduled at the same time and I should remain available for at least one hour after the scheduled hearing time.

I understand that even though I have waived my right to be present at the hearing, the court may still require that I attend the hearing.

_____	_____
Date	Signature of Petitioner
_____	_____
Email Address	Mailing Address
_____	_____
Phone Number	City State Zip

ACKNOWLEDGMENT

This is to certify that on _____, the person who executed the above instrument appeared before me personally in _____, Alaska and acknowledged to me that he/she signed the same freely and voluntarily for the purposes stated in it.

(SEAL)

Clerk of Court, Notary Public or other person
authorized to administer oaths.
My Commission Expires: _____

Clerk: This form is CONFIDENTIAL and must be kept in a confidential envelope or file.

Information Sheet

Case Number: _____ Court Location: _____

I am not filling out the following three paragraphs because an Information Sheet providing all this information has already been filed in this case

1. Full Name of Plaintiff or 1st Petitioner: _____
Date of Birth: _____ Social Security No.* _____

2. Full Name of Defendant or 2nd Petitioner: _____
Date of Birth: _____ Social Security No.* _____

3. Children Involved in This Case:

<u>Full Name of Child</u>	<u>Date of Birth</u>	<u>Social Security Number*</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

I certify that the above information is correct.

Date

Signature of Party

Print Name

* Disclosure of social security numbers is mandatory under AS 25.24.210(f), AS 18.50.280(a) and 42 USC 666(a)(13). The numbers may be used to insure compliance with the child support order.