

IN THE DISTRICT COURT FOR THE STATE OF ALASKA
 AT _____

_____))
 vs Plaintiff,))
)) Citation No. _____
)) Case No. _____
))
 _____))
 Defendant.))
))
 _____))

**REQUEST AND AFFIDAVIT
 FOR ENTRY OF JUDGMENT**

I request that judgment be entered against the defendant named above for the balance due. **The original citation is attached.** I solemnly swear (or affirm) that the facts set out below are true to the best of my personal knowledge:

- I am an employee of and am authorized to make this request on behalf of (name of city or borough) _____.
- No Contest Plea without Payment.** The defendant submitted the **attached** no contest plea but did not submit payment or payment was not completed due to insufficient funds. The balance due is the fine and surcharge amount listed on the attached citation.
- Partial Payment.*** The defendant made the following partial payments:
 - The defendant submitted the **attached** plea of no contest.
 - The defendant did not submit a plea of no contest.

	Amount Listed on Citation	Amount Paid	Balance Due
Fine			
Surcharge			
Total			

- This agency has reported the disposition of this citation to the Department of Public Safety by entering the disposition into APSIN.

 Date

 Signature

 Print Name and Title

Subscribed and sworn to or affirmed before me at _____, Alaska, on _____

 Signature of Notary Public
 My commission expires: _____

* Minor Offense Rule 5(c) states: "A defendant who responds but (1) fails to sign the citation, (2) fails to submit a plea, or (3) fails to provide full payment of the amount due will be deemed to have entered a plea of no contest, unless defendant clearly indicates otherwise. If any amount remains due to be paid, a judgment for the amount due will be entered against the defendant under Rule 10."