

AFTER SENTENCING INSTRUCTIONS

REPORTING TO JAIL

1. ADULTS

Report to the CORDOVA CENTER at 130 Cordova Street in Anchorage at 7:45 a.m. or a bench warrant may be issued for your arrest. Read *Jail Reporting Instructions for Men and Women*, form 3AN-207CR.

Electronic Monitoring House Arrest Program of the Department of Corrections

Apply in person at least 30 days before your jail report date to 630 G Street in Anchorage between 8:00 a.m. and 4:30 p.m. Read the *EM Application Information and Application Handout*.

2. JUVENILES

Report to McLAUGHLIN YOUTH CENTER at 2600 Providence Drive, Anchorage.

- Males report Friday at 9:00 a.m.
- Females report Friday at 3:00 p.m.

Electronic Monitoring House Arrest Program of the Department of Corrections

Juveniles may apply for Electronic Monitoring in place of detention if they have parental permission. For more information, see number (1) above.

TREATMENT, COMMUNITY SERVICE, AND OTHER PROGRAMS

A warrant may be issued for your arrest and the suspended part of your jail sentence and/or fine may be imposed if you do not complete the programs ordered in your judgment.

3. AASAP MISDEMEANOR SERVICES

For treatment, report to 303 K Street Anchorage, Boney Courthouse basement, between 8:00 a.m. and 4:30 p.m. (closed for lunch from 12:30 to 1:30 p.m.) Monday through Friday.

For 24/7 alcohol monitoring and drug testing, report to 303 K Street, Anchorage, Boney Courthouse basement between 8:00 a.m. and 4:30 p.m. (closed for lunch from 12:30 to 1:30 p.m.) Monday through Friday. On weekends only, report to Alaska Pretrial Services at 6410 DeBarr Road within 12 hours of your release.

Phone: 264-0735.

4. COMMUNITY WORK SERVICE

535 East 9th Avenue, Anchorage (inside the cemetery), between 7:30 a.m. and 4:00 p.m. M – F.
Phone: 343-4057.

5. ALASKA NATIVE JUSTICE CENTER

3600 San Jeronimo, Anchorage, Suite 264, between 9:00 a.m. and 4:00 p.m. M-F.

Phone: 793-3550. Read *Alaska Native Justice Center Rural Juvenile Alcohol Safety Action Program Information* handout.

6. DOMESTIC VIOLENCE INTERVENTION PROGRAM

825 West 4th Avenue, Anchorage, Nesbett Courthouse, 2ND Floor Jury Assembly Room.

IF IN ANCHORAGE, REPORT FIRST FRIDAY AFTER SENTENCING OR JAIL RELEASE:

- Males report Friday at 10:00 a.m.
- Females report Friday at 9:00 a.m.

7. VOLUNTEERS OF AMERICA

509 West 3rd Avenue, Anchorage, Suite 103, between 9:00 a.m. and 4:00 p.m. M-F.

Phone 279-9609. Read *Volunteers of America Anchorage Juvenile ASAP Information* handout. If sentenced during non-business hours or while in custody, report the first business day after sentencing or release from custody.

FINES, RESTITUTION, SURCHARGES, COST OF IMPRISONMENT

Fines are a financial punishment that you must pay to the state or municipality. **Restitution** is money you must pay to the victim of the crime for their loss or injury. **Surcharges** and **costs of imprisonment** are other costs you are required by law to pay.

8. HOW AND WHERE TO PAY

If you pay on time, you can use a credit card, check, money order, or cash. Do not mail cash.

- Pay by credit card at www.courtrecords.alaska.gov/ep/.
- Pay by cash, check, or money order at the customer service counter in the Nesbett Courthouse located at 825 West 4th Avenue, Anchorage, AK 99501. Write the case number on the check or money order, and make it payable to the Clerk of Court.

If you do not pay on time, the amount you owe will be sent for collections to the state or municipality, and you must make any payments directly to the state or municipality as follows:

- State cases: State of AK, Attorney General Collection Unit, 1031 West 4th Avenue, Suite 200, Anchorage, AK 99501
- Municipal cases: Anchorage Municipality, 632 W. 6th Ave., Rm. 350, Anchorage, AK 99519

If you do not pay your restitution by the due date, **you can be arrested and the suspended part of your jail sentence and/or fine may be imposed.** Read the *Restitution Information Handout*. Also, a writ of execution may be used to take money from your PFD, bank accounts, and wages to pay the fine, restitution, surcharges, and cost of imprisonment.

9. CREDIT TO FINE FOR PROGRAM FEES

If your judgment says “fees to court-ordered programs will be credited to the fine if defendant presents proof of payment to the court clerk by the fine due date,” then you will only receive credit if you bring written proof of payment of those fees to the court **by the fine due date** listed on your judgment. After that date, the fine will be sent to collections and no credit will be given.

10. CREDIT FOR COST OF IMPRISONMENT IN DUI/OUI CASES

The cost of imprisonment in DUI/OUI cases is due by your jail report date and will be vacated by the court if you serve your sentence on DOC-Electronic Monitoring. No action is required by you.

DRIVER’S LICENSE AND IGNITION INTERLOCK DEVICE

11. DRIVER’S LICENSE

You may be charged with a new crime if you drive while your driver’s license is revoked, suspended, limited, and has not been reinstated. To learn more, read *Driver License Reinstatements*, form CR-740. If ordered not to consume alcohol, you are also restricted from buying alcohol, and any state ID issued to you under AS 18.65.310 must list this restriction.

12. IMPOUNDED/FORFEITED VEHICLE

Contact the Municipal Attorney’s Office, 632 W. 6th Ave., Suite 730, Anchorage. Phone 343-4575.

13. IGNITION INTERLOCK DEVICE (IID)

You must pay all costs associated with the IID, including the cost of installation, repair, and monitoring. To receive credit for the costs of the IID against the fine imposed in your case you must **submit proof of payment to the clerk by the fine due date stated in your judgment.** After that date, the fine will be sent to collections and no credit will be given. Read the *Ignition Interlock Device Information Sheet*, form CR-483.

These handouts are available at the customer service counter in the lobby of the Nesbett Courthouse:	
Jail Reporting Instructions, form 3AN-207CR	AK Native Justice Center Rural Juvenile ASAP Information
DOC/EM Application Information & Application	Volunteers of Amer. Anchorage Juvenile ASAP Information
Restitution Information Handout	Driver’s License Reinstatements, form CR-740
Suspended Imposition of Sentence Handout	Ignition Interlock Device Information Sheet, form CR-483