

YOUR CASE NUMBER: 3AN-M_____ - _____ CR

**WHERE TO PAY YOUR FINE IF IT IS PAST DUE
(MUNICIPAL CASES)**

You may not request additional time to pay your fine. Any fine not paid by the date stated in the judgment will be transferred to the Municipality of Anchorage Collections Office for collection. Fines are transferred within 30 days after they become due.

YOUR FINE HAS NOT YET BEEN TRANSFERRED.

You may continue to make payments to the court until your case is transferred to the Collections Office. Before making any future payments, contact the Anchorage Clerk's Office at 264-0514 to find out if your case has been transferred. Be sure to give the clerk your case number.

If your case has not been transferred, make your check payable to the Clerk of Court and write your case number on the check or money order. If a third party is writing the check, also write the defendant's name on the check.

YOUR FINE HAS BEEN TRANSFERRED.

Your fine has been transferred to the Municipal Collections Office. All payments must be made in person or mailed to:

Municipality of Anchorage
Collections Office
P.O. Box 196650
632 West Sixth Avenue, Room 350
Anchorage, AK 99519-6650

If your case has been transferred, remember:

- **Make check or money order payable to the "Municipality of Anchorage."**
- **Write your case number on the check or money order. If a third party is writing the check, also write the defendant's name on the check.**
- **DO NOT mail cash.**

If you have questions about payments or the balance due in your case after it has been transferred, you must contact the Municipal Collections Office. The court cannot assist you with these questions.

MUNICIPAL COLLECTIONS OFFICE PHONE NUMBER: 343-6688

If you have any other questions about your case, contact the Anchorage Clerk's Office.